



PARENT PAYMENT POLICY

Buchan Primary School endeavours to keep expenses that relate to families to a minimum. All requests for payment will be fair and reasonable and in keeping with the Department of Education & Training Policies. Buchan Primary School Charges are divided into three categories:

Essential Educational Items- These items are the compulsory class materials such as class books, stationary, arts and craft materials that are required for learning. This also provides internet access and printing for students. Included within this payment is all costs associated with our swimming program.

Other Items- These items are offered on a user-pay basis and parents/guardians may decide whether the child accesses or participates.

Voluntary Contributions- Parents/guardians are invited to donate to the school for school improvements for Library, School Grounds or New Equipment.

Essential Educational Items	Payment by the end of March
Materials Services including Arts Performances Swimming Program	
<i>Policy Implementation</i> Parents will be made aware of the costs associated with all payments in Term 1 of the year with payment options for families.	

Other Items
Camps Excursions Interschool sports
<i>Policy Implementation</i> Other items are treated on a user pay basis. In the case of a family having a pattern of unpaid other items, the school reserves the right to refuse a child access to other items unless payment is made up front.

Voluntary Contributions
<i>Policy Implementation</i> Only one initial invitation for voluntary contributions will be made per year.

Policy Implementation

- All payments will be strictly confidential.
- Unpaid invoices for essential and other items will be generated on a regular basis.

This Policy does not include payment for
School Photographs, Social Service, Fundraising Activities, Book Club/Fair, School Uniform.

This policy was last updated on 7th June and is scheduled for review in June 2022.